



## **PARKS & RECREATION**

**CITY OF YUKON**

**REQUEST FOR PROPOSALS FOR**

**Yukon Youth Baseball Concession Stand Operator**

**DUE DATE: August 30, 2021**

The City of Yukon will accept sealed proposals from interested and qualified bidders for operation of food services, via food truck, at the City Park baseball complex. Proposals must be received by the City Clerk of the City of Yukon, 500 W. Main, Yukon, OK, no later than 4:00 p.m. on August 30, 2021. Failure to deliver Proposal on time will result in rejection of the Bidder's proposal.

Inquiries regarding this RFP may be directed in writing to:

Tyler Kilmer  
Athletic Director  
City of Yukon  
tkilmer@yukonok.gov  
PO Box 850500  
Yukon, OK 73085

City of Yukon  
Request for State of Proposals and Experience for  
Professional

Yukon Youth Baseball Concession Stand Operator

**I. Introduction**

The City of Yukon (CITY) is requesting proposals for our youth baseball park to provide food services, via food truck, at Yukon City Park Baseball Complex.

**II. Location of baseball fields**

2200 South Holly Avenue Yukon, Oklahoma 73099

**III. Proposed Project Schedule**

League games are generally Monday, Tuesday, Wednesday, Thursday, and Friday nights' from 5:30 p.m. to 9:00 p.m. (Wednesdays are used for makeups)

Tournaments are on Saturday and Sunday from 8:00 a.m. to 8:00 p.m., up to two weekends a month.

Tournament times are subject to change.

This will begin September 1 and be completed by November 12.

The spring season will start February 1 and be completed by June 30.

**IV. General Scope of Work**

Generally the company selected for the above project will be required to serve sports drinks (such as Gatorade), water, and soft drinks. They will also need to serve things such as candy bars, chips and other snacks. Finally,

the company selected will need to serve at minimum three types of warm meals such as pizza, hot dogs, nachos, and hamburgers, etc.

## **V. Selection Process**

The selection committee will review the experience and qualifications of each CONSULTANT based on information provided in the response to this RFP. Responses to this RFP will be reviewed by each member of the committee, and will be reviewed in terms of content and completeness.

The selection committee will select an experienced company. The CITY will negotiate a contract with the company. If negotiations cannot be reached with that firm, the second best company will be selected. This process will continue until a negotiated contract can eventually be presented to the City Council for final approval.

## **VI. Proposals**

The City of Yukon will accept sealed responses from interested companies for concession services and must be received by the City Clerk of the City of Yukon, 500 W. Main, Yukon, OK or PO Box 850500, Yukon, OK 73085 no later than 4:00 p.m. on August 30, 2021. All envelopes must be clearly marked with description on the front.

Failure to deliver Proposal on time will result in rejection of the Bidder's proposal.

Responses submitted AFTER the time set for receipt of proposals WILL NOT BE CONSIDERED.

The City of Yukon does not discriminate due to age, gender, race or national origin.

The City of Yukon reserves the right to change the submission deadline or to issue amendments to the RFP at any time or to cancel or reissue the RFP at any time without penalty. The City of Yukon reserves the right to reject any and all proposals and to waive minor irregularities. The City of Yukon will not be responsible for any error or omission in information provided, nor for the failure to proposer to determine the full extent of the effort necessary to provide the requested services.